

ST. BRIGID SCHOOL, 695 STEVENS AVENUE, PORTLAND, ME 04103

SCHOOL TUITION CONTRACT 2010-2011

Grade: PRE-Kindergarten

As this is a program for 4 and 5 year olds, student must be 4 by October 15th of the school year.

I/We _____ the undersigned agree to pay the tuition amount of \$ _____ as per the selection below.

PRE-KINDERGARTEN PROGRAM OPTIONS:

SELECT ONE OPTION * 3 days is enrollment on Monday, Wednesday and Friday

Half Day: 8:00 am to 11:30 am

Full Day: 8:00 am to 2:45 pm

_____ 5 days : \$3,775

_____ 5 days : \$6,125

_____ *3 days : \$2,365

_____ *3 days : \$3,775

SELECT ONE PAYMENT OPTION (Options 1 and 2 are the only plans provided.)

No student will be admitted into class unless one of the two payment options has been exercised. Tuition must be paid in full or the family must be actively enrolled in the monthly FACTS tuition payment plan before the first day of class.

___ **OPTION 1 - PREPAID TUITION due June 1st**

\$ _____ Registration Fee (only applicable if not already been paid)

+\$ _____ plus Tuition

-\$ _____ less \$50 Prepay Discount per Child

\$ _____ TOTAL DUE

___ **OPTION 2 - FACTS 10 MONTH PAYMENT PLAN (June – March)**

Paperwork is due to FACTS in MAY for payments to begin in June. If FACTS forms are received late, the 10 month plan will change to a nine month plan or less depending upon the FACTS enrollment date. All tuition payments made through FACTS must be completed by March. A \$41 administrative fee will be included for any family choosing this option.

Signature of Parent/Guardian Date

Pre-K Student Name

Signature of Parent/Guardian Date

Pre-K Student Name

WITHDRAWAL POLICY: *Regardless of which option you choose, if your child/ren should withdraw before the start of the school year, only a portion of tuition, not to exceed more than 80% of the total amount of tuition may be refunded subject to Pastor and finance committee approval. If your child/ren should withdraw from the school by November 30th no more than 50% of the total amount will be subject to a refund. After November 30th there will be no refunds on tuition for withdrawal of your child/ren. In the event of an early departure, any outstanding FACTS monies will be due and payable. The \$200.00 registration fee and/or any late fees are non-refundable.*

REGISTRATIONS *will not be accepted from any families with outstanding balances of tuition, before/aftercare and/or lunch. All accounts must be paid in full and /or up-to-date with approved existing payment plans in order to be eligible for re-registration.*